

**PROCEEDING OF THE 9TH ANNUAL GOVERNING BODY MEETING OF GOVT.
POLYTECHNIC BARGARH HELD ON 01.09.2025 AT 04.00 P.M. IN THE
CONFERENCE HALL OF COLLECTORATE BARGARH**

The 9th Annual Governing Body Meeting was convened on 1st September 2025 at 4:00 PM in the Conference Hall of the Collectorate, Bargarh, under the Chairmanship of Sri Mahendra Mahapatra, Additional District Magistrate (Revenue), Bargarh District. The list of members who attended the meeting is at Annexure-I.

The meeting commenced with the Member Secretary extending a warm welcome to the Chairman and all distinguished members and dignitaries present.

1. Compliance of the last Governing Body Meeting held on 09-12-2024.

Starting from 1st agenda points i.e. compliance of the last (8th) Governing Body Meeting held on 09.12.2024 was circulated among all the members for appraisal at that time.

2. Last three years Admission figure.

In the year 2023-24

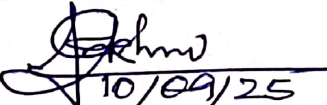
Branch	Boys	Girls	Total
Electrical	50	10	60
Mechanical	38	22	60
Civil	37	23	60
CSE	15	15	30
EEE	19	11	30
Total	159	81	240

In the year 2024-25

Branch	Boys	Girls	Total
Electrical	42	18	60
Mechanical	48	12	60
Civil	33	27	60
CSE	16	14	30
EEE	24	06	30
Total	163	77	240

In the year 2025-26

Branch	Boys	Girls	Total
Electrical	44	16	60
Mechanical	43	17	60
Civil	32	28	60
CSE	12	18	30
EEE	27	03	30
Total	158	82	240


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3. Re-allocation of additional 5 Acres of land maintaining continuity of existing land of the institution.

Regarding this matter Tahasildar Bhatli & Tahasildar Bargarh to be moved for Joint demarcation of the reallocated land. Tahasildar Bhatli was instructed to expedite the matter & resolve the land record related issues.

4. Approval for engaging 15 nos. of Guest Faculties over and above the approved number by DTE&T, Odisha to meet the requirement of AICTE for the session 2025-26.

The remuneration of Guest faculties is paid from Govt. allotment through treasury & in case of non-availability of fund, it is met out of PL Development Fund.

5. Approval for extension of contract of the manpower provider for engaging same number of outsourced personnel for another one year.

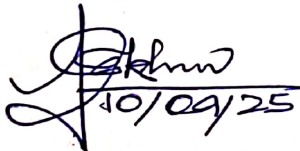
It was decided to engage outsourcing personnel for this office & their salary will be paid from Govt. allotment fund through Treasury as per the guidelines of government. Further, it was also decided that the salary of additional one Lady Sweeper (for Ladies Hostel) & one Gardener-cum-Cleaner (for Institution) will be paid from PL Development Fund.

6. Civil/PH/Electrical work of institute.

The issue of Civil/PH/Electrical work of the Institute was discussed in details. In the meeting the proposal on the construction of 90 seated girls hostel & 200 seated Boys hostel as per the intake capacity of this Institution was also discussed. The Chairman instructed R&B Bargarh to expedite the matter & do the needful for overall development of Institution. The Principal put the proposal for furnishing of Auditorium, increasing the height of boundary wall, to construct an approached road at the back side of boys' hostel, extension of existing stage with provision of green rooms, toilets, development of playground, volley ball, basket ball ground, Badminton court, interior and exterior colouring of all buildings etc.

Urgent repair of toilets of academic building, workshop, cafeteria & hostels buildings should be taken up. More number of rainwater harvesting is needed inside the campus. The superintending Engineer GPHD was instructed to initiate the work. The Institution should take initiative for adopting new design for rainwater harvesting.

In view of regular unscheduled power cuts for several times in a day inside the campus, the Chairman and the representative of the Member of Parliament, Bargarh showed their deep concerns. The superintending Engineer TPWODL Bargarh was instructed to take step for uninterrupted power supply. The Principal was advised to follow up to resolve the matter as earliest as possible.


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7. Minor Civil/PH/Electrical maintenance work.

The request for minor Civil/PH/Electrical maintenance by the Institution was approved to go for Rs.25,000/- per occasion & limits to 1 Lakh as per the guidelines.

8. Network upgradation.

The existing network system of the Institution requires upgradation as per norms of NBA & AICTE. To make improvement in digital network system, the existing networking system to be upgraded.

9. Maintenance of existing building & staff quarters.

It was decided that the line departments (R&B, GPHD & GED) are to look after the repair/maintenance of all buildings of the campus.

10. Industry sponsored lab.

The BPCL authorities may be requested to sponsor laboratories on emerging technologies like IOT/AI/EV/Mechatronics/Robotics. The representative of BPCL agreed to consider the proposal if feasible.

11. Solar light provision in the institute.

The provision of installation of Solar Light was appreciated. The OREDA may be consulted in the matter of installing solar lights in all buildings of the Institute.

12. Approval of major expenditure incurred under different heads.

The expenditure statement was presented to the committee. The expenditure incurred from February-2025 to till date was approved.

13. Hiring of light vehicles for any official work including awareness programme in different high schools for improving girl's enrolment.

As the Institution does not have official vehicles, the committee suggested to hire vehicles for official use in accordance with government guidelines.

14. Study visits of students to local industries.

The committee approved the students' study visit to different local industries.

15. Approval for proposed expenditure for the academic year 2025-2026.

Approval was granted for the proposed expenditure.


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16. Beautification of Hostel & Institute.

Approval was granted for the beautification proposal of the hostel and institute.

17. Approval for inviting different firm/agency to conduct internship programme at institute level.

The committee approved the proposal of inviting different firms/agencies to conduct internship programme at Institute level.

18. Inviting experts from industries and professionals for delivering talk on emerging technology and to take few classes.

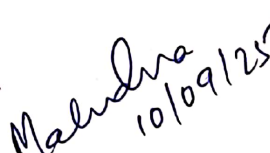
The proposal of inviting experts from industries & professionals for delivering talk on emerging technologies was placed before the committee & it was approved.

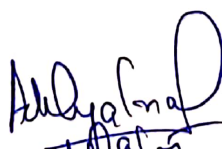
19. Faculty Development programme.

The concept of faculty development programme for continuous knowledge enhancement & professional development to be continued adhering the government guideline.

The meeting concluded with vote of thanks to the Chair & all the members present there.


Principal-cum-Member Secretary


10/09/25
Additional District Magistrate(Revenue)
Bargarh


Chairman-cum-Collector &
District Magistrate, Bargarh